



MEETING MINUTES

Lakeland Ridge Parent Council

Tuesday, May 21, 2025 6:30pm | Meeting called to order by Andy Cunningham, Principal

In Attendance

Mr. Cunningham, Principal	Teresa Bladon, Chair
Ms. Ortigosa, Assistant Principal	April Childs, Vice-Chair
Ms. Ference, Assistant Principal	Meagan Olive, Co-Secretary
Mrs. Chantel Robertson, Teacher	Tamara Perry, Co-Secretary
Don Irwin, EIPS Board Trustee	Parents: 0

Welcome, Agenda & Introductions

- The Board, Administration and parents were introduced.
- March 2025 minutes reviewed and approved.

Reports

a. EIPS Board Trustee

- Transportation fees for 2025-26 school year.
 - The Board of Trustees reviewed and approved the transportation fees for next year on May 1st. Transportation fees are increasing by \$25 in each category for the coming year. The increase is to help offset a reduction in grant funding from the province. Tentative route schedules have been drawn up and transportation fee invoices have been sent to all parents. The fees are due by June 30th for the early bird rate. Fees paid on time help student transportation ensure the division has enough buses and drivers, enables the planning of bus routes and accurate scheduling and ensuring timely communication with the families. After June 30th will be an additional \$25 fee applied to each category.
- Long Service and Retirement
 - On May 6th we celebrated the long Service Awards for all staff with 20 years of experience. As well there were 12 certificates presented for educational assistants, Library Tech and a master's degree. There are 22 staff retiring next year. We appreciate we appreciate the service of all staff.
- Trustee Election Handbook
 - This has been updated for the election on October 20, 2025 and can be viewed on the website - eips.ca.
- Superintendent's Evaluation
 - In May, the Board of Trustees will take a full day to evaluate the performance of our Superintendent. This evaluation is done annually.
- 2025/2026 Budget
 - The Board has spent much time in April and May reviewing expenditures and revenues and finalizing the new budget. There are some increases for inflation.

- Suggestions / Questions : Please feel free to contact me directly at don.irwin@eips.ca or text or phone me at 587-986 3900.

a. Teachers/Administration Report

Thank You!

- Grade 6 Farewell
- Grade 9 Farewell

Celebrations

- Newsies!
- Be an Upstander Project
- STEAM Night
- Handball
- Elementary Track

Important Dates and Events

May

- **May 21** - Class Photos (KA - 6 & 9)
- **May 21** - Gr. 7&8 Valley Zoo Trip
- **May 21** - School Council 6:30pm
- **May 22** - Class Photos (KB, 7 & 8)
- **May 22** - Gr.3 Cooking Lake Trip
- **May 23** - 7-3 Fort Edmonton Trip
- **May 27** - EIAA Track Meet
- **May 27** - Gr. 7&8 ELA Part A Common Exam 9:00am
- **May 28** - Red Shirt Day
- **May 28** - Gr. 6 PAT ELA Part A 9:00am
- **May 28** - 7-1 & 7-2 Fort Edmonton Trip
- **May 28** - **Volunteer Tea 12:15pm**
- **May 29** - Gr. 9 PAT ELA Part A 9:00am
- **May 29** - Gr.5 Fort Edmonton Trip
- **May 29** - Elk Island Choir
- **May 30** - Gr.6 Birch Bay Trip
- **May 30** - Gr.3 International Children's Festival

June

- **June 2-6** – EIPS Pride Week
- **June 3** - Indigenous Youth Ambassador's Club SWC Trip
- **June 3** – Gr. 5 Smeltzer House Trip
- **June 4** – Early Out/Beach Day
- **June 4** – Linking Generations Last Visit
- **June 10** – Library Books Due
- **June 12** – Grade 6 ELA Part B PAT
- **June 12** – Grade 9 ELA Part B PAT
- **June 13** – Grade 6 Math Part A PAT
- **June 13** – Grade 9 Math Part A PAT
- **June 17** – Grade 6 Math Part B PAT
- **June 17** – Grade 9 Math Part B PAT
- **June 17** – Gr. 7&8 Math Part A Common Exam
- **June 17** – Grade 6 Social Studies PAT
- **June 17** – Grade 9 Social Studies PAT
- **June 18** – Gr.7&8 ELA Part B Common Exam
- **June 19** – Grade 6 Science PAT
- **June 19** – Gr.7&8 Science Common Exam

- **June 19** - Gr. 3 – KLC Trip
- **June 19** – Jr. High Awards 1:30pm
- **June 19** – Kindergarten Penguins!
- **June 20** – Grade 9 Farewell Rehearsal 9:00am
- **June 20** – Grade 9 Farewell 4:00pm
- **June 21** – National Indigenous Peoples Day
- **June 23** – Elementary Track Day
- **June 23** – Gr.7&8 Social Studies Common Exam
- **June 24** – Gr. 7&8 Math Part B Common Exam
- **June 24** – Gr.1/2 Fun Day
- **June 25** – Last Day of Classes! Report Cards go live!

Staffing 25-26

- Incoming
 - Mr. Ronald Bayda, CTS: Construction, Graphic Arts
 - Jillian Molyneaux, Grade 2
 - Tahn Rypstra, Jr. High PE/Outdoor Ed
- Outgoing
 - Malori Sparrow, Assistant Principal at FRH
 - Kali Hale, Kindergarten at MHV
 - Blake Krause, EICS
 - Mike Randall
 - Cassia Schaar
 - Nicole Richard
 - Courtney Bullerkist
 - Tammy Kozlow
 - Dallys Boychuk

Budget, Staffing, Projects

- **Budget**
 - 2025-26 Spring Budget: \$4,339,427
 - 2024-25 Fall Budget: \$4,364,890
 - Difference: **-\$25,463**
 - Tighter than last year, but not an unmanageable decrease
- **Numbers and Configuration**
 - Similar to last year
 - 2 classes/grade in elementary
 - Same number of junior high cohorts
- **Bell Schedule 25-26**
 - Adding 9 minutes/school day of instructional time

Regular Bell Schedule:

Entrance Bell	8:20
Warning Bell	8:25
Period 1	8:30 – 9:25
Period 2	9:25 – 10:20
Morning Break	10:20 – 10:35
Period 3	10:35 – 11:30
Period 4	11:30 – 12:25
Lunch - <u>Eating time</u>	12:25 – 12:50
Recess	12:50 – 1:25
Warning Bell	1:20
Period 5	1:25 – 2:20
Period 6	2:20 – 3:14

Early Dismissal Schedule (1st Wednesday of every month):

Entrance Bell	8:20
Warning Bell	8:25
Period 1	8:30 – 9:15
Period 2	9:15 – 10:00
Morning Break	10:00 – 10:15
Period 3	10:15 – 11:00
Period 4	11:00 – 11:45
Lunch - <u>Eating time</u>	11:45 – 12:10
Recess	12:10 – 12:45
Warning Bell	12:40
Period 5	12:45 – 1:30
Period 6	1:30 – 2:14

- Start 8:30, End 3:14
- **August**
 - Day Before School:
 - Jr. High Orientation 1:00pm
 - Unpack Your Backpack/Meet the Teacher 5:30pm

2024-25 EIPS Annual Feedback Survey Results Report

The results are now available for the 2024-25 EIPS Annual Feedback Surveys: For Parents and Caregivers and For Students conducted in March. Thank you to all families and students who took the time to share their feedback with the Division. The surveys included a series of questions related to the three priorities outlined in the EIPS Four-Year Education Plan: 2022-26 (Year 3).

Priority 1: Promote growth and success for all students

Priority 2: Enhance high-quality learning and working environments

Priority 3: Enhance public education through effective engagement

The overall Division results represent close to 2,400 responses from parents and caregivers and close to 2,000 responses from grades 9 and 12 students across the Division.

The survey results for Lakeland Ridge have helped us identify the following areas of strength and opportunities for growth.

Areas of strength:

- Growth in Literacy and Numeracy
- Connected and supportive staff
- School Safety

Opportunities for growth:

- Preparing students for life after high school
- Communication between school and home
- Student engagement in their learning

The feedback gathered in the survey will help our school and the Division measure its progress toward meeting the priorities and goals outlined in the EIPS Four-Year Education Plan and develop strategies to better serve students and the wider community moving forward.



b. COSC Report

• March COSC Report

- There was an EIPS Annual Feedback Survey that closed March 21.
- The provincial government has changed the transportation distance for K-6 students from 1 km to 1.6 kms. With this change, families may see an increase to their transportation fees.
- Update provided on EIPS Collegiate Pathways programming.
- ATA is concerned with the provincial budget, indicating Budget 2025 fails to meet the funding required to address the needs that've repeatedly been outlined for public education. There's also concern over the increased funding of private and charter schools. The ATA is conducting further analysis and advocacy efforts will continue. The ATA considers itself partners with families that support and advocate for public education. For more information, see: <https://teachers.ab.ca/advocacy/campaigns/least> and <https://www.stoptheexcuses.ca/>
- The ATA believes it would be beneficial for the provincial government to complete an evaluative process of the new curriculum—especially in mathematics, before rolling curriculum into junior high. ATA representative shared teachers' concern surrounding Alberta Education assessments for K-3 students.

April COSC Report

- School Council Chari attended the ASCA Spring Symposium takes place virtually on April 26. Cost of registration was covered by the EIPS Board. Highlights included the keynote address "Building Resilience" by Jo Phillips and the session "Starting a Social Media Conversation with Your Kids" by JoOutLoud (Jo Phillips).

- At the April COSC meeting, EIPS Superintendent Sandra Stoddard presented the Superintendent report. Several topics were covered, with highlights including:
 - The Division now has the [funding manual](#) from Alberta Education.
 - When addressing upcoming vacancies in the leadership pool, EIPS will try to decide all at once to mitigate administrators shuffling throughout the school year.
 - One of the Division's goals is to enhance high-quality working and learning environments for students and staff. After an exceptional presentation from Dr. Greg Wells and feedback from stakeholders, EIPS is looking to pursue an initiative regarding communication. The initiative would limit the hours staff and families communicate with one another outside of business hours—looking to support school community wellness and work-life balance.

May COSC Report

- COSC members reviewed amended COSC Operating Procedures and voted to implement approved changes.
- EIPS Superintendent Sandra Stoddard presented the Superintendent report. The Board approved the budget allocations for 2025-26.
- Caregiver Education Series for May and June: Recovery Alberta is hosting a series of virtual caregiver information sessions focused on ways to support students' mental health. The sessions are free and geared toward parents, caregivers, teachers and community members who want to learn more about challenges impacting children and adolescents. Session topics include anxiety, ADHD, depression, self-harm, technology, teens and teaching leadership skills, communication, resiliency and more. [Learn more](#)
- School Council Annual Reports are due to your school principal on June 25.
- Superintendent Stoddard provided an overview of the draft 2025-26 EIPS Budget and new funding model. She shared the Division's four-year education plan, budget priorities for the upcoming school year and went through the 15 major grant allocations EIPS receives. The funding model has changed from a three-year weighted moving average to a two-year average adjusted enrolment method. The presentation slides are available. The budget will be brought forward to the Board for approval at the public Board meeting on May 29.
- COSC Interim Chair encouraged members to engage their school councils on what they'd like to discuss at COSC next year.

Old Business

- Alberta School Council Engagement (ASCE) Grant- June 20th cut off
 - We will use the grant to cover costs on the STEAM night and the remaining amount can be used towards a parent resource library .
- Swim @ School lessons
 - Discussed at Parent Action Society April meeting, voted yes to provide funding for Grade 3 swim lessons and bussing for the 2025/26 school year.

New Business

- Feedback Items:
 - Questions for Trustee candidates in Fall election. Important for parents to understand how important Trustees are and what they do for our schools. Encourage all parents to consider candidates and vote.

Adjournment

- Next meeting is September 9th, 2025 @ 6:30 PM
- Meeting adjourned at 7:35 pm.

Contact Parent Council

Email: llrschoolcouncil@gmail.com; Website: <http://lakelandridge.ca/parent-info/school-council>