



# MEETING MINUTES

Lakeland Ridge Parent Council

Tuesday, April 9, 2024, 6:30pm | Meeting called to order by April Childs, Chair

## In Attendance

• Mr. Cunningham, Principal	• April Childs, Chair
• Mrs. Brownlee, Acting Assistant Principal	• Teresa Bladon, Vice-Chair (regrets)
• Mrs. Williams, Assistant Principal	• Kerri Holmes, Secretary
• Don Irwin, Interim EIPS Board Trustee	• Parents: in person (3), Online (1)

## Welcome, Agenda & Introductions

- The Board, Administration and parents were introduced.

## Agenda & Approval of Minutes

- Motion to accept April Agenda as presented made by April Childs. Seconded by Kerri Holmes. Carried.
- Motion to approve the March 2024 Minutes as presented made by April Childs. Seconded by Kim Heit. Carried.

## Reports

### a. EIPS Board Trustee

- Welcome Trustee Don Irwin. Trustee presented his report. Refer to the full [Trustee Report on the school website](#). Board meetings are always available [online](#). Trustee can be reached directly at [don.irwin@eips.ca](mailto:don.irwin@eips.ca)
- Focus is on budget; funding manual released end of March. Announcements forthcoming, analysis still underway.
- Engagement strategies being reviewed
- Edward Parr First Year Teacher has gone to an EIPS teacher
- Two-da retreat to work on planning next year, looking at school calendars, economics and other factors that influence school staffing and student success.

### b. Teacher's Report

*Andy Cunningham provided the following update in the absence of Chantel Robertson:*

- Thank you to Parent Council for staff snacks and supporting math night
- Math night was a success
- Check S'More for Important dates and events coming up in April and May
- PATs - this year the grade 6 students won't be doing the ELA and Math PATs in relation to rollout of new curriculum this year

### c. Administration Report

*Andy Cunningham provided the following update; Also refer to School report at end of Minutes.*

## **1. Staffing Updates**

- Mat leave coverage Haris Ibrahimovic covering Mrs. Rypstra
- Kayla King replacing Mrs. Richardson
- Grace Poirier in for Mr. Bachor for all of April
- Tristan Dexter in for Rob Fisher for World Track Games
- Kerri Williams will be leaving LLR to go to Woodbridge Farms

## **2. Celebrations**

- Senior Girls basketball team won gold
- Elementary basketball teams experienced success

## **3. Budget, Enrolment and Configuration**

- No updates
- April 26 school budget released

## **4. Young Author's Conference**

- LLR hosting April 13, 9am-3pm
- Select Students were invited
- Students can purchase books

## **5. Junior High Option Course Selections**

- April 19 deadline to complete
- Not based on first-come, first served
- Check for more information on LLR website and emails were sent out via Messenger

## **6. Parents as Partners**

- **How to increase School Council Attendance?**
  - Consider childcare
  - Consider timing of meetings
  - Be specific in needs of School Council (e.g. volunteer roles)
  - Be strategic in the impact School Councils can have on the students and the network it can create (sense of community)
  - Distribution list to engage parents directly from School Council to parents who opt in
  - Include in the agenda package the Trustee, Administration and Teacher's reports so parents can see all the topics being covered
- **Fundraising?**
  - Would a common goal or focus as a school community encourage more parental involvement?
- **Volunteer Opportunities?**
  - Hot lunch program?
  - Track and Field Days?
  - Look for specific tasks with timeframes
  - Continue to offer online option for meetings

## **d. COSC Report**

*April Childs provided the following update:*

- Alberta School Councils Association conference is in late April.

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## Old Business

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- a. N/A

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## New Business

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- a. Improving Student Attendance

- Focus on connection and relationship building with students
- Extra curricular events and clubs
- Information sharing infographic
- Attendance tracking and procedures; letters, family meetings, community supports
- Discussed sensitivity around possible judgement on reasons why students are absent (e.g. illness or fear of sending or not sending students to school sick)
- Utilize Brightspace more to support students who are absent but are able to keep up their studies
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- b. Unpack Your Backpack Day

- Day prior to first day of school, families invited in from 1pm - 2 to drop off materials and meet teachers.
- Suggestion from parents to add in an evening option and keep the initial meet and greets and the follow up meet the teachers event.

- c. School Revitalization Projects

- See Admin Report

- d. Hot Lunch Program

- See Admin Report

- e. Upcoming Events

- See Admin Report

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## Adjournment

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- Next meeting is Tuesday, May 14, 2024 @ 6:30pm
- Meeting adjourned at 6:19 pm

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## Contact Parent Council

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Email: [llrschoolcouncil@gmail.com](mailto:llrschoolcouncil@gmail.com)

Website: <http://lakelandridge.ca/parent-info/school-council>

# LLR School Council

April School Report

April 9, 2024

## Thank You!

- Staff Snacks!
- Supporting Math Night!

## Important Dates and Events

### April

- Apr. 9 – Junior High Information Night 6:30-7:30pm
- Apr. 13 – Young Author’s Conference @Lakeland Ridge
- Apr. 15-19 - [Education Week “Learning Uplifts All”](#)
- Apr. 16 - Mental Health in Schools Project Visitation
- Apr. 19 – Junior High Option Selections Close
- Apr. 25 - Gr.9 Immunizations
- Apr. 27 – Elementary Badminton Tournament

### May

- May 1 - Early Out/Theme Day - Wacky Socks & Sandals/Hats on for Mental Health
- May 2 – Star Wars Day (May the 4<sup>th</sup>)
- May 3 - PL Day
- May 7 - Class Photos Pt.1 - Offspring Studios
- May 8 - Class Photos Pt.2 - Offspring Studios
- May 13 - PAT: Grade 9 ELA Part A
- May 14 - Junior High Track Day
- May 14 - Kindergarten Information Night 5:30-6:30pm
- May 14 - School Council 6:30pm
- ~~May 15 - PAT: Grade 6 ELA Part A~~
  - Grade 6 English Language Arts and Literature (ELAL) and Mathematics Provincial Achievement Tests (PATs) will not be administered in the 2023-24 school year. These exam dates have been removed from school website calendars.
  - Our Grade 6 teachers may Field Test to help inform the development of future PATs for ELAL and Mathematics that align with the new curriculum.
- May 16 - School Closure Day
- May 17 - School Closure Day
- May 20 - Victoria Day
- May 27 - Volunteer Tea

## Staffing

- Welcome Haris Ibrahimovic, covering Mrs. Rypstra's leave
- Welcome Kayla King, hired to replace Mrs. Richardson
- Welcome Grace Poirier in for Ryan Bachor for April
- Welcome Ashlyn Hodgson in for Rob Fisher for World Track Games
- Congratulations to Kerri! Principal of Woodbridge Farms next year!

## Celebrations

- Sr. Girls Basketball – Gold/Silver Medals!
- Elementary Basketball Teams

## Budget, Enrolment and Configuration

- No updates as of yet
- April 26 is when we get our school budget

## Young Author's Conference

- 18 students ranging from grades 4-9 representing LLR
- Saturday, April 13 at LLR from 9:00 to 3:00
- Students can bring money to purchase books from some of the authors and illustrators. Following the final sessions there will be an autograph session.

## Junior High Option Course Selections

- Last week Mrs. Williams and Mrs. Brownlee visited the grade 6, 7 and 8 classes.
- The deadline to complete option selections is this Friday, April 19.
- Placement in options is not based on a first come/first-served basis, however students who submit their option selections after the deadline may be given less consideration.
- Information was also sent out via School Messenger and can also be found on our website.

## Brainstorm Harvest (Consultation/Feedback)

### Improving Student Attendance

- What we're currently doing:
  - Focus on connection and relationship building with students
  - Extra-curricular events and clubs
  - Information Sharing – Infographic and Smore
  - Attendance tracking and procedures
    - Letters, family meetings
- Feedback – How can we educate our community and help increase our attendance levels?

### Unpack your Backpack Day

- Any suggestions for tweaks for next year?

## Parents as Partners

- School Council Attendance
  - Would childcare each month help?
  - Timing of meetings – Day/Hour
  - What has been tried in the past?
- Fundraising
  - Would a common goal/focus as a school community encourage more parental involvement?
    - School Revitalization
      - Common Area
      - Front Beds
- Volunteer Opportunities
  - Hot Lunch Program
  - Track and Field Days