



MEETING MINUTES

Lakeland Ridge Parent Council

Tuesday, January 16, 2023, 6:30pm | Meeting called to order by April Childs, Chair

In Attendance

• Mr. Cunningham, Principal	• April Childs, Chair
• Crystal Brownlee, Acting Assistant Principal	• Teresa Bladon, Vice-Chair
• Kerri Williams, Assistant Principal	• Kerri Holmes, Secretary
• Don Irwin, Interim EIPS Board Trustee	• Parents (3)

Welcome, Agenda & Introductions

- The Board, Administration and parents were introduced.

Agenda & Approval of Minutes

- Motion to accept January Agenda as presented made by April Childs. Seconded by Theresa Bladon. Carried.
- Motion to approve the November 2023 Minutes as presented made by April Childs. Seconded by Theresa Bladon. Carried.

Reports

a. EIPS Board Trustee

- Welcome Trustee Don Irwin. Trustee presented his report. Refer to the full [Trustee Report on the school website](#). Board meetings are always available [online](#).
- Attendees were provided a copy of the Annual Education Results Report Overview (2022-23). As a School District, doing very well in providing high-quality student-centered education to the 17,760 students in Elk Island Public Schools. You may go to [eips.ca/planning and results](http://eips.ca/planning-and-results) for the full 80-page document.
- The Sport for Life program at Cloverbar Jr. High was adopted as an Alternative Program able to be used by any Junior High in EPIS. Also Developing Personal Values course was approved for use in the District as requested by Next Steps.
- The Board heard a report on the use of Artificial Intelligence and working on policy for its use in schools.
- A few of the areas that we are working on in January and February include the French immersion plan and also the design of Sherwood Heights school.
- A plan for French Immersion in Grades 10-12 will be on the January 25 Public Board Meeting with all details available on Monday January 22 at noon on the District website.
- The monthly COSC (Committee of School Councils) meeting was held Wednesday at 6:30 PM January 10 and the summary of the meeting will be posted on the EIPS

website after meeting. Much good information is relayed at these meetings, and I hope you have representative there to collect the information and then inform your school council. The Engagement Grant has been extended to January 31. You can attend in person at the Board Office or virtually on Zoom. February meeting will be held on February 7, 2024.

- EIPS encourages all students, families, and staff to be especially diligent about maintaining a healthy lifestyle, especially including handwashing, as we are in the midst of flu season.

b. Teacher's Report

Chantelle Robertson provided the following update:

- January 25 Grades 4-7 ski trip
- Jan 26 Junior High Honors applications closes for grade 7 and 8
- Jan 29 and 30 K field trip to SWC
- Jan 31 - PD day
- Feb 1 Semester 2 begins, and new student registration opens at 9am
- Feb 6 - Grade 2 and 3 TWOS
- Feb 7 early dismissal. Red, pink, and white theme day
- Feb 8-21 returning registration open for high school
- Feb 8 and 9 Teachers convention
- Feb 16 - 23 Scholastic school fair
- Feb 19 Family day no school
- Feb 21 and 22 PT interviews 4pm - 7:36pm.

c. Administration Report

Andy Cunningham provided the following update:

1. Important Dates

Jan. 25 – Gr 4-7 Sunridge Ski Trip

Jan. 26 – Jr High Honours Application Closes

Jan. 29 – Kinder Field Trip - Strathcona Wilderness Centre Jan. 30 – Kinder Field Trip - Strathcona Wilderness Centre Jan. 31 – PL Day - No School

Feb. 1 – Semester 2 Begins

New Student Registration Opens 9:00AM for 2024-2025 Feb. 6 – Grade 2/3 and Grade 3 TWOS Field Trip

Feb. 7 – Early Dismissal (Theme Day: Red, Pink, and White)

Feb. 8-21 – Returning Student Registration Opens for 2024-2025 Feb. 8/9 – Teacher Convention – No School

Feb. 16-23 – Scholastic Book Fair Feb. 19 – Family Day – No School

Feb. 21/22 – Grades 1-9 Parent/Teacher/Student Interviews (4:00PM-7:36PM) 5 minutes for jr. high

10 minutes for elementary

Feb. 21/22 – Kindergarten Interviews (9:00AM-6:00PM)

2. Christmas Concert

- \$1344 raised for Strathcona Christmas Bureau

3. Christmas lunch for Staff

- Thank you for supporting the annual lunch!

4. Staffing Update

- Congratulations to Jill Molyneaux for having her baby Congratulations to Kaili Hale for having her baby
- Jodie Elgie – Literacy and Numeracy Intervention (1-5)
- Andy Cunningham – Principal

5. Assurance Review

- Monday, November 27 – Assurance Review took place at SouthPointe School. Thank you to April Childs for attending as the parent representative.
- Attendees: Schools: Lakeland Ridge School, Mundare, Fort Saskatchewan Christian, and SouthPointe School. Trustees: Trustee Colleen Holowaychuk and Trustee Jacqueline Shotbolt.
- Assurance Review went well and was a great opportunity to showcase the amazing things happening at LLR. The other schools in attendance had similar results relating to parental involvement and engagement. This will continue to be a focus at LLR and for the Division.

6. Learning Disruption Funding (Gr.1-5)

- As you know, we received learning disruption funding to provide small-group, targeted intervention programming for specific students identified as being at-risk based on the results of the mandatory Government of Alberta assessments.
 - Literacy intervention programming will support students through small- group sessions that focus on targeted reading strategies, including, but not limited to, phonemic awareness, phonics instruction, vocabulary development, comprehension strategies and fluency skills. Literacy data will be used to plan structured small-group instruction focused on the areas the teacher has determined as areas of concern.
 - Numeracy intervention programming will support students through small-group sessions that focus on instruction targeting number sense and basic fact fluency. Fact fluency will include fundamental learning around accuracy, efficiency, flexibility, and strategy selection. Student learning profiles will identify areas of need and target instruction.
 - We have finalized the student list and families were notified via School Messenger if their child was taking part in the program.

7. PTS Conferences

- Will take place on February 21st and 22nd. Information will be sent home in early February. The Book Fair will run from February 16-23.

8. Jr. High Option Changes

- Junior High students were able to request an option change in September. At that time, we completed both Semester 1 and 2 course changes. We did our best to try to ensure every student receives the classes that they are interested in but could not guarantee switches due to limits on class size. We will not be making option changes for students in Semester 2.

9. Kindergarten and Returning Student Registration

- Kindergarten registration for the 2024-25 school year will open Feb. 1, 2024. To be eligible to attend kindergarten in the 2024-25 school year, your child must turn five years old on or before Dec. 31, 2024.
- The returning student registration process for the 2024-25 school year takes place Feb. 8-21, 2024. Lakeland Ridge will have open boundaries next year which means we will be open to accepting non-designated students depending on space.

10. Junior High Honors

- On January 15, 2024, EIPS will send the Junior High Honours application to all grade 7 and 8 families via email. The criteria for EIPS honours program will be outlined in the email.
- Applications close on January 26 and decisions regarding which school will be hosting the program will occur after this time. Conditional acceptance will be communicated to families of students who applied, qualified and are accepted to the program prior to February 2, 2024.
- More information will be available on our school website after January 15.

11. High School Open Houses

- Information in last week's Smore. School Messenger sent last week to grade 9 families.

Ardrossan Junior Senior High	February 13 @ 6-7:30 p.m.
Bev Facey Community High	February 13 @ 6-8 p.m.
Fort Saskatchewan High	February 15 @ 6-7:30 p.m.
Lamont High	February 7 @ 6-7 p.m.
Next Step Fort Saskatchewan	February 13 @ 6-7:30 p.m.
Next Step Sherwood Park	February 6 @ 6-7:30 p.m.
Next Step Vegreville	February 6 @ 6-7 p.m.
Salisbury Composite High	February 15 @ 6-8 p.m.
Strathcona Christian Academy Secondary	February 12 @ 6 p.m.
Vegreville Composite High	February 6 @ 6-7 p.m.

12. School Fees

- Planning for next year has begun. In December we sent out a message to all families regarding school fees for the upcoming year. Teachers select field trips that they feel will be beneficial for students and that are aligned with the Alberta curriculum. They work hard to ensure that we receive the best value for our dollar. All fees are "cost recovery", meaning that the school does not make money from supervision or field trip fees. Each year we build the timetable around staffing expertise and student interest.
- Fees can be found on our school website under "About" and then clicking "Fees." Here is the link. <https://www.lakelandridge.ca/about/fees>
- Specifically, we are looking for input on the following:
 - Optional courses
 - Noon hour supervision
 - Field trips
 - Extracurricular activities
 - Non-curricular travel (for example, ski trips)
 - Non-curricular goods and services (for example, yearbooks)
- Next Steps:
 - Materials will be shared on our website
 - Feedback survey sent out to parents who weren't able to make the meeting
 - School administration will use feedback provided to help determine fees for 2024-25, which will then be shared at the March school council meeting
 - Forward recommended fees to Central Office for approval
- **A reminder that noon hour supervision is tax-deductible as a childcare expense. Receipts are available on Power School**

13. Alberta Education Assurance Survey

- As an annual check-up on the education system, the Assurance Surveys provides an opportunity for Alberta Education and school authorities to ensure that we are equipping students for success. We expect these to come out end of January or February.
- Parents of students in grades 4 and 7 will receive a survey from Alberta Education. The package will contain a copy letter to parents/guardians, a Random-Access Code (RAC) for accessing the survey online and instructions for accessing the survey in other languages if needed.
- Parents need to complete surveys by Feb. 24
- Students in grades 4 and 7, and all teachers will complete their surveys online at school.

14. January 31 – Professional Learning Day

- Morning Plan - All Staff (K-9)
 - P is for Privilege an Anti-Discrimination Workshop for educators. Staff will discover how to be better leaders & allies, encouraging them to feel empowered to speak out against injustices. The session will examine how these themes have an impact on the way we engage with students & colleagues, and how we make decisions in the workplace.
 - Presenter: [Overture with the Arts](#) at Fultonvale Elementary Junior High.
Attendees: LLR, FTV, UNC, LME

- Afternoon Plan
 - Elementary Staff (K-6): Targeted Writing Practices at Woodbridge Farms. Attendees: LLR, UNC and WBF staff.
 - Junior High Staff (7-9): Secondary Assessment Series at Bev Facey Composite High School. Attendees: LLR, VJS, LHS, BFH.

d. COSC Report

April Childs provided the following update:

- Meeting was held last week
- Presentation on Assurance Review results
- Presentation from Mental Health discussed reset rooms. Grant money ends end of the 2023/2024 school year. Reset rooms received 17,000 student visits to date.

Old Business

a. School Council Engagement Grant

- Deadline extended to use the grant for parent engagement activities to support students
- April will look into option to use grant for Numeracy Night with elementary and junior high students

New Business

- Explore mental health support options from Strathcona County Family Community Services that could directly support LLR school

Adjournment

- Next meeting is Tuesday, February 13, 2024 @ 7pm - 8pm
- Meeting adjourned at 7:51 pm

Contact Parent Council

Email: llrschoolcouncil@gmail.com

Website: <http://lakelandridge.ca/parent-info/school-council>