



MEETING MINUTES

Lakeland Ridge Parent Action Society

Tuesday November 14, 2023, 7:30pm | Meeting called to order by Jeff Huculak, Principal

In Attendance

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| • Mr. Huculak, Principal | • Kathi Engel, Outgoing Treasurer & Hot Lunch Coord. |
| • Alexandra Candler, Assistant Principal | • Kerri Holmes, Secretary |
| • Kerri Williams, Assistant Principal | • Kim Heit (Director at Large) |
| • Michelle Lyster, Outgoing Chair | • April Childs (Director at Large) |
| • Teresa Bladon, Outgoing Vice-Chair | • Vacant (Director at Large) |
| | • Parents (2) |

Welcome, Agenda & Introductions

- The Board, Administration and parents were introduced.
- Quorum established

Election of the PAS Executive Board

Parent Action Society elections were held for the 2023 – 2024 school year:

Mr. Huculak explained school council positions, bylaws, descriptions and election process (available at <https://www.lakelandridge.ca/parents/school-council>).

- **Chair:** Michelle Lyster has let her name stand for this position. All in favor. Elected.
- **Vice Chair:** Teresa Bladon has let her name stand for this position. All in favor. Elected.
- **Treasurer:** Kathi Engel has let her name stand for this position. All in favor. Elected.
- **Secretary:** Kerri Holmes has let her name stand for this position. All in favor. Elected.
- **Directors-at-Large (3):** Natasha Rochelt, Marya Winter and April Childs have let their names stand for these positions. All in favor. Elected.

Agenda & Approval of Minutes

- Motion to accept the November Special Agenda as presented made by April Childs. Seconded by Kathi Engel. Carried.
- Motion to accept October Minutes as presented made by April Childs. Seconded by Michelle Lyster. Carried.

Financial Report

- Annual audit of 2022-2023 fiscal year is complete and passed
- Treasurer will work to complete provincial and federal filings prior to December 31, 2023.

- Year end it was budgeted to maintain funds at approximately \$12K. Finished financial year at \$12.5K.

Fundraising Updates

a. Hot Lunch Report

- Kathi Engel is following up with potential new Coordinator and will onboard the Coordinator to all processes
- Kim Heit will continue to do any hot lunch shopping for this school year if the program resumes
- April Childs will continue to support day-of hot lunch activities for this school year if the program resumes

New Business

a. Casino

- PAS will focus on generating parent interest in volunteering
- Will need at least 16 volunteers to run the casino
- A casino coordinator will also be needed from LLR and will liaise with a Casino Advisor (paid position selected from a vendor-approved provincial list). This position ideally needs to be in place by January.
- Casino dates are Sunday April 14 and Monday April 15 in Camrose

b. PAS Bylaw Review

- PAS will form a subcommittee to review and provide recommended amendments to the PAS Bylaw
- Complete for beginning of 2024-2025 school year

Adjournment

- Next PAS meeting Tuesday, January 16, 2023 @ 7:30pm
- Meeting adjourned at 8:30 pm

Parent Action Society Contact

Email: llrpaschair@gmail.com

Website: <https://www.lakelandridge.ca/parents/parent-action-society>