



MEETING MINUTES

Lakeland Ridge Parent Action Society

Tuesday May 9, 2023, 7:30pm | Meeting called to order by Michelle Lyster, Chair

In Attendance

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| • Mr. Huculak, Principal | • Kathi Engel, Treasurer & Hot Lunch Coord. |
| • Alexandra Candler, Assistant Principal | • Kerri Holmes, Secretary (Michelle Lyster) |
| • Kerri Williams, Assistant Principal | • Kim Heit (Director at Large) |
| • Michelle Lyster, Chair | • April Childs (Director at Large) |
| • Teresa Bladon, Vice-Chair | • Parents (Zabeen Jetha) |

Welcome, Agenda & Introductions

- The Board, Administration and parents were introduced.

Agenda & Approval of Minutes

- Amendments to the Agenda were made to adjust the Approval to last meeting minutes to January 2023 rather than October 2023 and that our next meeting will not be in May 2023 but in October 2023. Motion to accept May 2023 Agenda as amended made by Teresa. Seconded by April. Carried.
- Motion to accept January 2023 Minutes as presented made by April. Seconded by Teresa. Carried.

Financial Report

- In Kathi's absence, Michelle reviewed the budget vs actuals with the group. Hot lunch expenses of about \$5000 still to be paid to vendors, leaving hot lunch with profit of around \$6100. Expenses for the year need to be reviewed as the staff appreciation costs are quite low and the book club costs are not accounted for. Jeff will review with Cathy to ensure PAS receives the invoices as needed.
- Kathi's report also included that she is not returning as treasurer next year. She will assist PAS in transitioning to a new treasurer as needed.

Fundraising Updates

a. Hot Lunch Report

- 2 hot lunch days remaining for the year. The year has been successful but only having hot lunch once a month has not changed our volunteer turnout. Michelle will send a survey to all the hot lunch volunteers from the past 2 years to get a sense of what we can offer next year.

- Kathi has indicated that she is not returning as Hot Lunch Coordinator next year. April has been in conversations with one of our regular volunteers about sharing the position.

b. Little Caesars & Sweetness

- This is a very easy fundraiser. Time spent is one day to organize the brochures and one day for pick up. Raised over \$2000.

New Business

a. September Fundraiser

- In the past we have held an AdMazing or discount card fundraiser in September. Often it was directly benefiting the drama group. If this is something we want to do this year we should start planning it now. Jeff will talk to the drama group and see what they want to do. PAS can run it on their behalf if they choose.

b. Grade 6 and 9 Graduation Requests

- With costs of everything rising a discussion was had surrounding the amount of money to contribute. April made a motion to give the grade 6 celebration \$750 and the grade 9 celebration \$1000 this year. Teresa seconded. Carried.

Adjournment

- Next PAS meeting will be the AGM in October. The date was not set because we will wait until after the first School Council meeting to decide.
- Meeting adjourned at 8:24 pm

Parent Action Society Contact

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