



MEETING MINUTES

Lakeland Ridge Parent Council

Tuesday Sept 8, 2020 6:30pm | Meeting called to order by Jeff Huculak, Principal

In Attendance

• Mr. Huculak, Principal	• April Childs, Outgoing Chair
• Ms. Kerr, Assistant Principal (Jr High)	• Amy Mitton, Outgoing Vice-Chair
• Ms. Ference, Assistant Principal (Elementary)	• Kerri Holmes, Outgoing Secretary
• Jim Seutter, EIPS Board Trustee	• Parents (17)

Welcome, Agenda & Approval of Minutes

- The Board, Administration and parents were introduced.
- Mr. Huculak would like to thank our current executive for their commitment this past year.
 - Chair – April Childs
 - Vice-Chair ~ Amy Mitton
 - Secretary ~ Kerri Holmes

School Council Executive Elections & Appointment of Minute Taker

- Mr. Huculak explained roles up for election (Chair, Vice Chair, Secretary)
 - Any parent in attendance can nominate another parent or people can nominate themselves. If we have more than one person nominated for a position, vote will now be held:
- Nominations for Chair: April Childs. Motion made; accepted by consensus. Carried.
- Nominations for Vice-Chair: Teresa Bladon. Motion made; accepted by consensus. Carried.
- Nominations for Secretary: Kerri Holmes. Motion made; accepted by consensus. Carried.

Agenda & Approval of Minutes

- Motion to accept [September Agenda](#) made by April Childs and seconded by Amy Mitton. Approved.
- The Minutes for May were reviewed; motioned by April Childs and seconded by Amy Mitton. Approved.

Reports

a. EIPS Board Trustee

- Welcome Trustee Jim Seutter. Trustee presented his report. Refer to the full [2019 September Trustee Report on the school website](#). Board meetings are always available [online](#).
- Board meetings typically open to the public; with COVID-19 protocols, it is now accessible via [EIPS YouTube channel](#) to listen in.
- Second term as Trustee
- Trina Boymook is Chair once again

b. Administration Report

1. Mr. Huculak shared information about his education and experience. is a great school. We have a terrific staff; amazing kids and we receive a lot of support from both School Council and our Parent Action Society. Mr. Huculak is looking forward to a great year working with all of you.
2. Student Enrollment (*As of Sept. 4*)
 - Current Enrollment = 797

<ul style="list-style-type: none"> ○ Elementary = 454 ○ Junior High = 343 	
Kindergarten = 36 (4 OS) Grade 1 = 52 (9 OS) Grade 2 = 51 (5 OS) Grade 3 = 66 (12 OS) Grade 4 = 84 (12 OS) Grade 5 = 88 (11 OS) Grade 6 = 77 (6 OS)	Grade 7 = 137 (14 OS) Grade 8 = 113 (11 OS) Grade 9 = 93 (5 OS)
89 students from K-9 that are not attending in-school classes (OS) 11% OS learners 89% in class learners	

- hiring a 3rd Grade 3 teacher is an option as situation evolves as this is a large class size for 2 teachers. There is an empty classroom available if this opportunity arises.
- All kids doing out of school learning are assigned to a Lakeland Ridge Teacher. If they return to in-school learning they would stay with that same teacher. If a student moves from in-class to online, they would also remain with their same teacher.
- Discussed how Grade 3 EA will support both classes and logistics on how to manage the cohorts is being planned

3. Budget

Budgets are tighter this year. We continue to look at ways to maximize resources to best meet the needs of our students.

The Federal government had given school board in Canada 2 Billion dollars to assist with the pandemic. EIPS will receive just over \$6 million dollars in two installments. We are working on identifying needs within the Division.

4. Staffing

New Announcements that were made today....

Assistant Principal Changes

- Ms. Ference has been re-assigned as Assistant Principal in Supports for Students to support the Division's out of school learners for the remainder of the 2020-21 school year. Ms. Ference's last day at LLR will be September 10. On behalf of the staff and

students at Lakeland Ridge, I would like to sincerely thank Jen for her dedication and commitment to our school. She will certainly be missed!!!

- Welcome to Mr. Paul McKay! Mr. McKay is currently serving as an Assistant Principal at Rudolph Hennig Junior High school in Fort Saskatchewan. Mr. McKay will join our staff on Friday, September 11.
- Also hired one additional Educational Assistant
 - We would like to welcome back Tamara Joly as one of our Educational Assistants. Mrs. Joly is starting at Lakeland Ridge today. She will be mostly be working with our division 2 and 3 students.

Other Staffing changes that were announced previously:

- Mrs. Amy Desaulniers is a new addition to our office staff and will be your key contact for student attendance.
 - Mrs. Dori Li has returned from her maternity leave. Mrs. Li is teaching junior high English, Band, some elementary music and a few options.
 - Ms. Sheryl Tsiclas will be covering Mrs. Katie Kugler's maternity leave for the year, teaching junior high science and math.
 - Mrs. Penny Smith will be serving as our school counselor while Mrs. Stephanie MacNutt is away on maternity leave.
 - Mr. Dustin Helwig will be starting off the year for Mrs. Irene Deatcher in grade 3, until her return.
 - Mrs. Kristina Little and Mrs. Karen Petras will be joining the team again as educational assistants.
5. Off to a Great Start – Thank you to parents for your patience and understanding.
6. [EIPS Re-Entry Plan](#) and [LLR Re-Entry Plan](#) can be found on our website. Jeff answered a variety of questions posed by parents.
- If students are missing school for an extended period of time they will transition over to Bright Space. This alignment with Bright Space will be a priority for the teachers a little later in the fall, as they are first focused on getting the in-class learning environment up and running first. If students are missing only a couple days it will be as “normal” where the teacher will provide them any missed work.
7. Accountability Pillar Survey – will be shared at October meeting
8. Fostering a Positive Learning Community
- Continue to build a positive learning environment for all members of our Lakeland Ridge School Community – students, staff, parents and community – ‘sense of belonging’
 - Communication is very important. It is essential to keep everyone informed about what is going on at school.
 - We had all teachers called every student in their class before school started to welcome them to their class. Our hope was to make all our kids feel welcome, reduce anxiety for our kids (and parents), while beginning to build positive relationships with families.

9. September events:

A few things happening in September: The school will be sending out a School Messenger later this week with information about some upcoming events.

- School Pictures – We have been in contact with ICON to ensure they are following necessary protocols. Safety is number one priority. Date to be confirmed soon. There will be an option for Out-of-School Learners (OSL) to take pictures on retake-day as there are often less children. Have also asked ICON if they can accept kids at their studio one at a time.
- Meet the Staff Evening – Was set for Sept. 16 but will take place the following week. It will obviously look very different from last year. We are still working out the details, but it will be something virtual that staff send out. Unfortunately, no Welcome Back BBQ this year.
- Terry Fox Run – looking at ways to still honor Terry Fox and raise money for cancer research. More information to follow.

10. School sports and extra-curricular activities are currently suspended:

Normally lots of things happening, different activities and sports etc., but this year is obviously different since we are in a Pandemic.

- Volleyball I usually underway
- Lakeland Elementary Running Club (Sherwood Park X-Country Series begins)
- Intramurals for both Division 1 and 2
- Welcome Back BBQ
- All of these activities will be continuously re-assessed and added back in if and when it is safe to do so

Old Business

a. N / A

New Business

a. **LLR School Council Meeting Calendar**

- Generally, first Tuesday after early dismissal wed – specific dates will be posted onto website
- *School Council Meeting – Tuesday, October 13 @ 6:30pm via Google Meet*
- *PAS (Parent Action Society) Meeting – Tuesday, October 13 @ 7:30pm via Google Meet*
- *The PAS meeting will commence once our School Council meeting concludes. Those parents that are interested in attending only the PAS meeting are asked to join the Google Meet at 7:25pm. Elections will occur this night. PAS meets 3 -4 times per year.*
- Discussed possibility of having daytime meeting option; will discuss further with Council Executive
- Discussed continuing to offer a virtual option for Council and PAS meetings, if and when in-person meetings resume. Supported by attendees.

b. **School Education Plan Update (Year 3 of 4 Year Plan)**

- COVID-19 protocols have been prioritized
- School goals will likely remain
- Administration will be reviewing Plan

Next Meeting

- October 13 @ 6:30pm via Google Meet
- Motion to adjourn Parent Council meeting was made at 7:44pm and was passed unanimously.

Contact Parent Council

Email: lrschoolcouncil@gmail.com

Website: <http://lakelandridge.ca/parent-info/school-council>