



MEETING MINUTES

Lakeland Ridge Parent Council

Thursday May 14 6:30pm | Meeting called to order by April Childs, Chair

In (Virtual) Attendance

• Mr. Huculak, Principal	• April Childs, Chair
• Ms. Kerr, Assistant Principal (Jr High)	• Amy Mitton, Vice-Chair
• Ms. Ference, Assistant Principal (Elementary)	• Kerri Holmes, Secretary
• Jim Seutter, EIPS Board Trustee (Don Irwin)	• Parents (12)
• Jasmyn Middleton, Strathcona County FCS	

Welcome, Agenda & Approval of Minutes

- The Board, Administration and parents were introduced.

Agenda & Approval of Minutes

- Motion to accept May Agenda made by April Childs. Approved by Sheri Staigh and seconded by Kathleen Engel. Carried.
- The Minutes for March were reviewed. Motion to approve Minutes made by April Childs; Approved by Sheri Staigh. Seconded by Kerri Holmes. Carried.

Reports

a. EIPS Board Trustee

- Welcome Trustee Seutter
- Trustee Seutter presented. Refer to the full 2020 February Trustee Report on the school website. Board meetings are always available [online](#).
- COVID-19 Protocols and loss of funding since last meeting. 300 EIPS laid off.
- Working on 2020-2021 budget. \$7.5 million less than current school year. There will be larger class sizes, reduced services and Central services. This is all under the assumption that schools reopen as pre-pandemic "normal".
- June 19 last day of school.
- Special board meeting held today. Andrew School Jr High program of 10 kids (grade 7-9). Board motioned to close.
- Schools are developing plans for "normal" operations, "modified" COVID-19 operations and online learning. A blend of all could be possible given the fluidness of the situation.
- Feedback can be provided to Trustees, Administration on 2020-2021 school year.
- Busing fees for 2020-2021 season have not been discussed at this time yet.

b. Administration Report

1. Welcome

- Thank you for your gift of time today, as you join us for our School Council meeting.
- We miss having your children with us in the building. We miss the smiles, the high fives, the connections.

2. Thank you

- Parents – Thank you for all your work over the last 6 weeks with on-line learning. I recognize that everyone has different responsibilities and commitments, along with different stresses as we navigate our way through this pandemic. First, I need to let our parents know that you are all doing a terrific job! And we appreciate your support!
- I understand that many families find the new alternative learning model challenging. I recognize that parents and students face a wide variety of personal circumstances that make keeping up with Google meets, assignments and projects difficult. Despite the best of intentions, schoolwork cannot always be a family's priority when they're already dealing with everything else going on.
- Teachers have had to take their teaching and basically change almost everything. I can tell you that this has not been easy for them either and they have been working very hard. They continue to learn and grow as we all do....

3. Learning Update, On-line Learning, Assessment & Report Cards for Term 3

- In- school classes have been cancelled for the remainder of the year
- Finishing up week 6 of on-line learning.
- Over 1000 library books and textbooks in March when students picked up their belongings.
- 140 Chromebooks since on-line learning started
- School administration continues to join Google Meets when possible and records school announcements at the beginning of every week. Teachers share these announcements with their classes and they are posted on our website as well.
- Google Meet Schedules and Office Hours Can be found on the Lakeland Ridge website. Click on the tab at the top that says *Office Hours*.
- We recognize not all students are engaged in on-line learning at the same level.
- I can assure you that teachers will continue to take this into consideration when assigning final grades.
- Teachers assess student's work. They consider everything they know about that child including—but not limited to—the progress the student made from September to the middle of March
- Students will be given the benefit of the doubt wherever possible.
- Teachers are using mostly formative assessment to allow them to measure students' progress and use this information to change their practice.
- All students who were on track to progress to the next grade will do so—including students that have not been able to engage in on-line learning. In these cases, a final mark will be awarded using term 1 and 2 marks only. Report card comments will reflect this.
- **On-line learning will continue until Friday, June 19.**
- From June 22-26, students will drop off school materials (Chromebooks, textbooks etc.) and pick-up of any items. Information will be sent out later once details are finalized. Watch for this in mid-June.

- Parents are encouraged to contact their child’s teachers for specific questions related to their child.
- Plans are in place to address core curriculum “staples” that kids will need as they continue on the education spectrum; there will be course corrections in next school year that address the obvious that not all of the curriculum is covered. Math and LA are the priority for elementary.

4. Professional Learning Day – Tomorrow May 15

- Teachers will be learning about the new report card we will be using for Term 3
- They will also be working with grade / subject partners on curriculum.

5. Improvements at Lakeland Ridge

- Students Safety / Parking Lot
 - Streets and parking lots in and around schools are extremely busy at the start and end of the school day. To increase safety for our students and everyone who is part of our school community, I have been working with EIPS Facilities and Central Office to add additional signage. I am pleased to announce that we have added additional signage in our parking lot. The work was completed in late March. Numerous signs were added, including “*One Way*”, “*Stop*”, “*Do Not Enter*” as well as “*Pedestrian Crossing*” signs at each of our three crosswalks. Our hope is that this will assist drivers in understanding how to navigate through our parking lot and increase the overall safety for everyone.
- Installed 56 top and bottom lockers in the gathering area and where the boot racks were as we entered the portables by the band room. This will address storage issues for classrooms in the portables and assist with our growing population
- Purchased new tables and chairs for some classrooms, including some alternative seating including stand up desks, bucket seats that rock, Wiggle stools etc....
- Library Learning Commons Upgrade
 - Purchased a screen and installed a projector in the library. We used the old projector from our Kona Gym.
 - Purchased 6 foldable tables to better accommodate classes, meetings and presentations
 - Purchased new library shelving and looking at adding some NEW soft furniture to the library.
- Looking at adding some NEW soft furniture to other areas of the school
- Over the last year and a half, added lots of new technology – Recently purchased an additional 96 Chromebooks, mobile Chromebook Cart, 17 document cameras and a projector for one of our grade 6 classrooms. Originally, we purchased 4 document cameras, but went ahead and bought another 13 to assist with on-line learning.

6. Celebrations (Kindergarten, Grade 6 and 9)

- As outlined by AHS, no gatherings larger than 15 people are permitted.
- We will wrap this year up, ensuring we recognize and celebrate our kids. Please know this is very important for us as well.
- Working with teachers at each of those grades to ensure we recognize and celebrate our students’ accomplishments.
- More information to follow.

7. Junior High Academic Awards & Athletics Awards

- Students will receive certificates for Merit, Honors and Honors with Distinction
- Certificates for top students in each of the 5 core subjects will still be awarded
- Certificates for students in complementary courses will be awarded if possible
- Athletics will also be recognized

We are hoping to be able to have students pick these up this last week of June. We are also planning on celebrating their achievements in our yearbook, as a way to recognize them for their hard work.

8. Budget

As we move into the 2020-21 school year, we will be presented with some new challenges. While our school population has increased, our overall educational funding has decreased.

On April 30, 2020, Lakeland Ridge laid off 7 classified staff members, as the province announced that they were adjusting the Kindergarten to Grade 12 funding based on the alternate model of learning due to the COVID-19 pandemic. Of those 7 classified staff, we anticipate that only 2 will return for the 2020-21 school year.

- Our teaching staff will be reduced by 2.1 FTE.
- Our administration FTE has been reduced from 3.0 FTE to 2.6 FTE, as one of the two assistant principals will have a teaching assignment of approximately 0.4 FTE. Ms. Kerr will still serve as one of our two Assistant Principals but will also be teaching grade 4 in the afternoon. I will speak about teaching assignments a little later on.
- Our counsellor position has been reduced from 1.0 FTE to 0.5 FTE.
- Our educational assistants will be reduced from 7.6 FTE to 3.7 FTE.
- Some of our classes will be significantly larger.
 - We are planning to have two grade 3 classes – each with 33 and 34 students.
 - We are planning to have four grade 7 classes – 3 classes of 35 students and 1 class of 36 students.

Depending on our enrollment in September, we may be able to add additional teaching staff and/or additional educational assistants to support our students' learning needs and address some of the large class sizes. We will do our best to maximize our resources.

9. Classroom Configuration & School Staff for 2020-21

We currently have 802 students registered for the 2020-21 school year. This is an increase from our current enrolment of 789. We continue to see a slight growth in our junior high numbers and a slight decrease in our elementary population.

Next year, we plan to have two classes in kindergarten, grades 1, 2 and 3. This is a reduction of one class at both the grade 2 and grade 3 level. We expect to continue to have three classes from Grades 4 – 6. We anticipate having four classes in Grades 7 and 8 and three classes in Grade 9.

We are currently in the process of organizing classes for next year. Parent requests regarding class placements can be emailed to our secretary, Mrs. Janke, at Sherry.Janke@eips.ca by no later than May 29. We will consider all requests; however, we cannot make any guarantees. Grade group teachers meet as a team, with teachers of the next grade to create class lists based on their collective knowledge of students' needs. Please note that teachers work extremely hard preparing and organizing classes to ensure your child's success, while creating balanced class lists. Prior to the start of the school year, teachers will be contacting parents to let them know which class their child will be in.

We are currently working on the junior high timetable and hope to have it ready near the end of June. Students will receive their timetables on or before the first day of school.

A Few Updates on Staffing

- Mrs. Cooksley will be retiring at the end of this school year. She has been a teacher for 33 years. We certainly wish her the very best.
- Mrs. Chapman, who taught grade 6 this year, will be teaching grade 7 next year. Her assignment is yet to be determined.
- Lakeland Ridge will continue to have two Assistant Principals next year, however as mentioned earlier Ms. Kerr will be teaching afternoons with Mrs. Cohn.
- Stephanie MacNutt, our school counselor, is currently on maternity leave and is planning on returning after Spring Break next year. We will be hiring a counselor in her absence.

Below is a list of teaching staff and their tentative assignments for 2020-21 school year. Sometimes changes to staffing occur during the summer or early in the school year. As a result, these assignments are tentative and subject to change. **There will be a School Messenger going out tomorrow.**

Elementary Teachers

Junior High Teachers

Grade and approx. Class size/grade	Teacher	
		Bachor, Ryan
Kindergarten – A & B (18/)	Biermann, Debbie	Bennett, Scott
Grade 1 (27/)	Hale, Kali	Chapman, Mandy
Grade 1	Sheridan, Amanda	Dahl, Laura
Grade 2 (25/)	Beecroft, Kali	Fisher, Rob
Grade 2	Wlos, Lori	Kugler, Katie
Grade 3 (33-34/)	Deatcher, Irene	Li, Dori
Grade 3	Mackney, Michael	McKay, Caroline
Grade 4 (27per)	Baker, Mike	Moravec, Janine
Grade 4	Cohn, Jill & Kerr, Melissa	Newnham, Holly
Grade 4	Travis, Kay	Panchuk, Shannon
Grade 5 (30/)	Brownlee, Crystal	Robertson, Chantelle
Grade 5	Cutforth, Lindsay	Troup, Natalie
Grade 5	Verbitsky, Gen	
Grade 6 (25/)	Breen, Erin	
Grade 6	Carnahan, Mylinda	
Grade 6	Kokotailo, Carla	
Music	Rice, Jennifer	

10. School Fees – Information was shared in December, as well as at both our January and February School Council meetings
- Just a reminder that teachers select field trips that they feel will be beneficial for students and that are aligned with the Alberta curriculum. They work hard to ensure that we receive the best value for our dollar. All fees are "cost recovery", meaning that the school does not make money from supervision or field trip fees. Each year we build the timetable around staffing expertise and student interest.
 - Fees were submitted to Central for Board approval
 - Since that time, we have looked at what we offer and have worked to bring course fees down where possible.

11. Junior High Course Selection information was sent out to junior high families. These are due Friday, May 15.
- NEW this year we have several no cost or low-cost options for families. Also New this year, is that field trips are optional for students. Therefore, families can make the decision to opt out of the field trip fee. If the decision is made to opt out of the field trip fee, students will not attend the course's planned field trip(s). Students will still be expected to attend school those days and work will be provided.

Important Dates

May 15	Deadline for junior high Complementary Course Selection (Options)
May 29	Last day for parent requests
June 19	Last day of on-line classes
June 21 – 26	Drop off school materials (Chromebooks, textbooks etc.). Pick-up of any items. <i>Information will be sent out later once details are finalized. System will be similar to how pickup was in March when schools were closed.</i>
June 26	Report Cards published on-line

2019 – 2020 REFUNDS:

- At this time plan is to release refunds once school year supplies are returned (week of June 21). Parents will have the choice to credit refund to account for next school year or have a cheque sent. More information to come.

12. Looking Ahead to Next Year

- We are planning as if we are starting as we normally do. We need to do this, as it takes a lot of time to open up a new school year.
- Depending upon how the relaunch goes, will determine how school looks in the Fall.
- EIPS will work together, along with AHS and the Province to determine how we proceed.
- **Bell schedule** change 8:25am start instead of 8:20am. 2:55 end day (instead of 2:54).
- **School supplies can be ordered online** and delivered to school or home

Thank you to School Council, Parent Action Society and our Volunteers. We appreciate all that you do for our school.

c. Mental Health Capacity Building

- Wellness Classrooms for all EIPS students grades 4-12 <https://www.eips.ca/alternative-learning-toolkit/mental-health-supports>
- 5 Ways to Well-being: www.Strathcona.ca/5waystowellbeing
- Glow Up girls group <https://www.strathcona.ca/recreation-events/festivals-and-events/event-calendar/?trumbaEmbed=view%3Devent%26eventid%3D144689725>
- Family and Community Services: www.Strathcona.ca/wellbeing

d. COSC Report

- No COSC report to present

Old Business

- a. N/A

New Business

- a. N/A

Next Meeting

- September 8 @ 6:30pm, Lakeland Ridge School Library. PAS will be same night. Childcare will be available. *Video conference may be available and/or required as per Public Health protocols.*
- Motion to adjourn Parent Council meeting was made at 4:34 and was passed unanimously.

Contact Parent Council

Email: lrschoolcouncil@gmail.com

Website: <http://lakelandridge.ca/parent-info/school-council>