



MEETING MINUTES

Lakeland Ridge Parent Council

Tuesday November 19 6:30pm | Meeting called to order by April Childs, Chair

In Attendance

• Mr. Huculak, Principal	• April Childs, Chair
• Ms. Kerr, Assistant Principal (Jr High)	• Amy Mitton, Vice-Chair
• Ms. Ference, Assistant Principal (Elementary)	• Kerri Holmes, Secretary
• Jim Seutter, EIPS Board Trustee	• Parents (2)
• Jasmyn Middleton, Strathcona County FCS	

Welcome, Agenda & Approval of Minutes

- The Board, Administration and parents were introduced.

Agenda & Approval of Minutes

- Motion to accept November Agenda made by April Childs. Approved by Amy Mitton and seconded by Joel Holmes. Carried.
- The Minutes for October were reviewed. Motion to accept Minutes made by April; approved by Amy Mitton and seconded by Kerri Holmes. Carried.

Reports

a. EIPS Board Trustee

- Trustee Seutter presented. Refer to the full 2019 November Trustee Report on the school website. Board meetings are always available [online](#).
- EIPS Board Trustee Seutter reviewed the Budget. \$5.3 Million shortfall for EIPS. Every dept that had a surplus gave back a %, plus reserve funds have been drawn upon to balance budget.
- Able to move ahead for this school year without having any layoffs.
- Sherwood Heights Jr High replacement was unfortunately not in budget.
- Have applied for modular classrooms, will hear back in January 2020.
- Playgrounds have been approved for funding.
- More School Council involvement with Principal in setting school fees.
- Results Reviews of academic programming will be held in spring rather than fall.
- Insurance rates increased by \$1.5M which was unexpected
- Refer to [EIPS Projects Significant Budget Shortfall](#)

b. Administration Report

1. Staffing Update

Educational Assistants

- Mrs. Tammy Joly started at Lakeland Ridge on November 18. She is providing support to some of our junior high students, specifically our grade 9s.
2. **Budgets** – Jeff stated that despite EIPS’ prudent planning based on expected reductions, EIPS is projecting a 5.3-million-dollar shortfall. This has had a significant impact on our Division and therefore schools. As Board Chair Trina Boymook points out, “the significant drop in funding means going forward, we have to re-examine the ways we deliver programming and services to students.” As for Lakeland Ridge, while we have been able to do a pretty good job managing the changes this year, next year will present much greater challenges. I expect class sizes to continue to rise and we will have to do more with less. That is the bottom line. Jeff shared a copy of the Media Release, *EIPS Projects Significant Budget Shortfall for the 2019-20 School Year* from November 1, 2019.
 3. **Results Review** – Was scheduled for late November but has been moved until Spring. (Date & Time TBD later). The change was due to the late budget announcement from the province. As was indicated on
 4. **School Education Plan (Year 2 of 4 Year Plan)** – Alberta Education, *Policy and Requirements for School Board Planning and Results Reporting 2019* document that was just released, indicates that Section 12 of the School Councils Regulation requires school boards to give school councils the opportunity to provide advice on the development of school annual results reports (our SEPs). As such, all principals are required to share their SEPs during the school council meeting in November or December, gather advice and if appropriate modify their SEPs. Following, all SEPS must be uploaded to the school websites prior to leaving for the Christmas break.

Jeff provided copies of our School Education Plan to Review. The goals remain the same.

SCHOOL GOALS:

Goal 1: Improve student achievement in literacy

Goal 2: Improve student achievement in numeracy

Goal 3: Promote and strengthen positive school culture and enhance relationships within the school

Parents had an opportunity to ask questions about the SEP. Parents are encouraged to contact Mr. Huculak if they want to further discuss the SEP. The SEP will be posted on our school website.

5. School Fees

Numerous School Messengers have been sent out letting families know that fees were added to PowerSchool.

There are some new School Fee Regulations. Within the regulation it states that:

1. Principals must hold an initial consultation with parents prior to setting increasing or decreasing fees and
2. Principals must email all parents at least two weeks prior to the January school council meeting to:
 - a. Indicate that school fees will be discussed (course fees, noon supervision, activity fees and extra-curricular)
 - b. Provide parents with a 2019-20 fee schedule
 - c. Provide a list of questions for consideration and,
 - d. Supply a mechanism for parent feedback if unable to attend

To ensure that the timelines are met, I will be sending out a School Message to all families by December 13 – well in advance of our School Council Meeting on Jan 14.

6. **Professional Learning Day** – Friday, November 29
 - Elementary staff – In the morning, staff will be working in grade/subject areas. In the afternoon, staff will be at Davidson Creek participating in an Elementary Curriculum Session, where the focus will be looking at the philosophy behind the pedagogy of the new draft curriculum.
 - Junior High staff will be looking at PAT and Accountability Pillar Data in the morning. In the afternoon, they will be working in grade/subject areas.
 - Classified staff are attending sessions within the Division related to various topics including ‘Records Management’ and Non-Violent Crisis Intervention Training’
 - In the afternoon, staff are attending various sessions focusing on numeracy, literacy, looking at our SEP and analyzing our PAT results.
7. **Report Cards** will be published on Thursday, December 5 at 2:55pm
8. **Christmas Concert** – Lakeland Ridge School’s Concert will be held on Thursday, December 5 at 1:00 pm and 7:00 pm at The Park Church. All students in grades one through six will be performing. The concert is FREE for parents and guests. Seating will be on a first come, first served basis. Tickets are required for the evening concert only. Our 1:00 pm concert is open to the public and all are welcome to attend with no need for a ticket. All students will return to Lakeland Ridge after performing and will leave the school at the end of the day at 2:54 pm. Each family will be provided with 2 tickets with the opportunity to enter a draw for 2 additional tickets should they become available.
9. **Best Seats in the House** – Lakeland Ridge School Parent Action Society will be raffling off front row seats for the evening performance of this year’s Christmas Concert which is taking place at The Park Church on December 5 @ 7pm. Money raised will be used to help fund school initiatives. Tickets are \$2 each and can be purchased by completing the form that was sent home with families and returning it to the school with your payment. (Cash only). Tickets can also be purchased from the office during school hours. All ticket orders and monies must be into the school by Friday, November 29. Two winners will be drawn on Monday, December 2. and will receive 4 front row tickets each. Winners will be contacted by phone.
10. **Silver Collection** – Parents will have an opportunity to donate at the Christmas Concert. Half the money collected will be used to cover the transportation costs of transporting students to and from The Park Church for the rehearsal and the other half will be donated to the Food Bank.
11. **Technology** – As I mentioned before, I would be monitoring the usage statistics for technology. After looking at how frequently our students use technology and through discussions with Jen Rice (Technology Lead) and our staff we have purchased some additional technology. Specifically, we purchased an additional 75 Chromebooks, 1 mobile charging cart and 5 IPADs. We also purchased a new projector for one of our classrooms (Mrs. Breen’ class) and a new projector bulb for the projector in Mrs. Robertson’s class.

12. Physed Equipment – Teachers were asked to provide Mr. Fisher with a list of items they felt we needed for physed. We are purchasing basketballs, volleyballs, soccer balls, hand balls, hockey sticks, ringette sticks, foam Frisbees and footballs, pylons etc. (Approximately \$4000)

c. PAS Report

- Casino Dec 17 & 18 in Camrose, more volunteers needed. Please sign up at Facebook Group
- Best Seats in the House Raffle - \$2/ticket gets name into draw for 4 front row seats
- Next PAS meeting January 14

d. Mental Health Capacity Building

- Website is: <https://www.strathcona.ca/community-families/parents-children-families/children-and-parents/mhcb/>
- Flex day – info was sent home via Messenger about what the kids did. Will be doing again on next flex day
- Bullying Awareness Week – Grade 7's taking lead on this leadership initiative
- Sharing activities in the county
 - Winter Guide coming out
 - New Connect Parent session after holidays (Jan 20 – March 23, 6pm-7:30). Target is for parents with kids age 10-17. Multiple topics covered, supper provided.
- COSC Report
 - Nov 6 meeting, main topic was Budget impact
 - Survey from Alberta Education – www.alberta.ca/

Old Business

- a. N/A

New Business

- a. Discussed opportunity to split School Calendar subscription into Elementary and Junior High so parents can select one or both to help reduce calendar clutter for those who don't have children in both settings.

Next Meeting

- January 14 @ 6:30pm, Lakeland Ridge School Library. Childcare will be available.
- Motion to adjourn Parent Council meeting was made at 7:12pm and was passed unanimously.

Contact Parent Council

Email: lrschoolcouncil@gmail.com

Website: <http://lakelandridge.ca/parent-info/school-council>