



# Meeting Minutes

Thursday, February 1, 2018 7:30pm

---

## In attendance:

Amy Dieser, Vice Chairperson	Michelle Lyster, Chairperson	Vanessa Hoyle
	Shawna Resalat	Chelsea Kalvin
	Ryan Marshall, Principal	Sheri Staigh

## 1. Call to order (Chair)

The meeting was called to order by Michelle Lyster at 7:34 p.m.

## 2. Amendment/Approval of previous meeting minutes

No amendments were required.

-Correct spelling of Sheri's name

**Motion** to approve the minutes of the Annual General Meeting: by consensus.

## 3. Finance Update

- Audit completed by Shawna (prior to becoming treasurer) and Kathy Engle
- General Account document dated December 31, 2017 reviewed
- Dow Grant invoices to be sent to PAS from school
  - o A write up to be submitted to The Howler to acknowledge the grant (Mr. Marshall to write)
  - o Social media announcement

## 4. Fundraising Updates

### a. Little Caesar's Pizza Kit Sale

- ongoing, current number of sales: 157 (ahead of last year)
- orders due this Monday

### b. Hot Lunch Update

- Good Buddy went well this past Monday, with the exception of one child who had a bug in his food. A \$50 discount has been offered for future orders. A refund was given to the student. Mr. Marshall, Vanessa and Terri to meet to discuss using Good Buddy again in the future.
- net total for Jan and Feb \$13,664.75 and profit \$4173.11
- Panago to be offered every other hot lunch date in June
- good volunteer turnout, high number of cancellations, but still an improvement in volunteer numbers. Light House team has been an excellent help.
- continue offering Hot Lunch every two weeks

## 5. Casino Fund Spending Discussion

- \$19911.00 available to spend
- Document distributed by Mr. Marshall outlining spending/school improvement ideas
- **Motion: Sheri Staigh Approve Casino fund spending for the lockers, library book shelves and electronic spending up to \$19950.00.** Seconded by Vanessa Hoyle. Carried

## 6. New Business

### a. Bouldering Wall – Potential Grant(?)

- o Discussed in agenda item #5

### b. Concession – March 17

- Grade 6 Basketball Tournament for EIPS schools, hosted at LLR. Girls and Boys tournaments. It was suggested another group from within the school run the concession.

## 7. Next Meeting: March 6 at 6:30

## 8. Adjournment

**Motion** to adjourn: Michelle at 9:15 p.m.