



MEETING MINUTES

Lakeland Ridge Parent Council

Tuesday March 10, 2020 6:30pm | Meeting called to order by April Childs, Chair

In Attendance

• Mr. Huculak, Principal	• April Childs, Chair
• Ms. Kerr, Assistant Principal (Jr High)	• Amy Mitton, Vice-Chair
• Ms. Ference, Assistant Principal (Elementary)	• Kerri Holmes, Secretary
• Jim Seutter, EIPS Board Trustee (Don Irwin)	• Parents (2)
• Jasmyn Middleton, Strathcona County FCS	

Welcome, Agenda & Approval of Minutes

- The Board, Administration and parents were introduced.

Agenda & Approval of Minutes

- Motion to accept March Agenda made by April Childs. Approved by Sheri Staigh and seconded by Teresa Bladon. Carried.
- The Minutes for February were reviewed. Motion to approve Minutes made by April Childs; Approved by Kerri Holmes and seconded by Teresa Bledon. Carried.

Reports

a. EIPS Board Trustee

- Welcome back Trustee Seutter
- Trustee Seutter presented. Refer to the full 2020 February Trustee Report on the school website. Board meetings are always available [online](#).
- EIPS Shortfall of \$5.3 Million result of Provincial budget. Services will be cut and fees will increase.
- Transportation fees have been set in principle. Everyone on a bus will pay a fee. No family rate discount and no safety fee discount. Exceptions for financial need will be considered. Refer to <https://www.eips.ca/download/229520> for current proposed structure.
- Cost of gas will provide slight surplus due to dropping gasoline prices
- Capital projects have been turned down at this time (Sherwood Heights, Fort Saskatchewan).
- PAT Results Reviews postponed until this Spring; Education Plan in combination will need to be changed to meet new fiscal environment.
- Trustees are doing school tours this spring
- Next Board meeting they will be looking at the new AB Education grants.

b. Administration Report

1. **Welcome back** Trustee Seutter.

2. Staffing Update –

Educational Assistants

- I hired Kathleen Engel to provide additional support to our Group B kindergarten class. Kathleen started a couple of weeks ago. She will be until the end of June.

Counseling

- I hired Sheree (pronounced Sherry) Rankin to take over for Stephanie MacNutt who will be going on maternity leave shortly. Mrs. Rankin will spend a couple of days at school the last couple of weeks to ensure a smooth transition. Mrs. Rankin will only be working 2 days a week until June.

Teaching

- Mrs. Cooksley will be retiring at the end of this school year.

3. March 6 was our Professional Learning Day.

- Classified staff will be attended numerous sessions at SAL.
- Elementary teachers attended sessions across EIPS
- Secondary teachers were at Bev Facey in the morning. Associate Superintendent, Sandra Stoddard provided opening remarks. Numerous sessions were offered throughout the morning. Staff returned to Teachers returned to Lakeland Ridge in the afternoon and collaborated in subject areas.

4. Report Cards – Available online through PowerSchool on March 19 at 2:55pm.

5. Accountability Pillar Surveys – Thank you to parents for filling out the Accountability Pillar Survey. Survey results will be available to school authorities in May 2020 and will be reported publicly as part of their 4-Year Education Plans and Annual Education Results Reports.

6. EIPS Parents Survey is open from March 9-26. Families are asked a series of questions about their experiences with EIPS and the school their child attends, the overall performance of the Division, the quality of education being provided to students and areas for improvement. Parents should have all received an email.

7. Technology – Purchased an additional 96 Chromebooks, mobile Chromebook Cart, 4 document cameras and a projector for one of our grade 6 classrooms.

8. Library Learning Commons Update – Going ahead with purchasing a screen and projector to be installed in the library. I hope to have the work completed over Spring Break. I am looking at getting 6 foldable tables, some shelving and soft furniture.

9. Budget – The province announced the budget on Feb. 27. Finance is still running the numbers. We do not know the exact impact yet. Until we see the budget and student numbers, we are not sure of our class configurations and numbers. Everything is on the table, as we are not sure how bad the budget will be.

10. Kindergarten registration began February 1. Returning Student Registration is now closed. This week, schools are contacting families of students who applied for a non-designated school to let them know the outcome. As such, any students who applied to attend other schools and do not get in, may end up at Lakeland Ridge. By next week, we will have a better idea of our numbers.

Enrolment (2020-21 Compared with 2019-20)

Grade	2020-21	2019-20
K	34 (-13)	47
1	51 (-2)	53
2	50 (-14)	64
3	65 (-16)	81
4	81 (-11)	92
5	91 (+19)	72
6	74 (-9)	83
7	136 (+20)	116
8	118 (+21)	97
9	95 (+8)	87
Elementary (K-6)	446 (-46)	492
Junior High (7-9)	349 (+49)	300
Total Enrolment	795	792

11. School Fees – *(Prior information already shared regarding school fees)*

- *In mid-December we sent out a message to all families regarding school fees for the upcoming year. The message included the 2019-20 school fees and let parents know that we would be discussing school fees at our January 14 School Council meeting.*
- *January 14 School Council meeting – School fees were discussed*
- *January 17 School Newsletter went home outlining information and letting parents know that they can contact the school if they wish to still provide feedback regarding fees.*
- *Some parents have provided additional information. Parents can still submit information.*
- *We will be doing the following:*
 - *Maintaining our lunch supervision fees for Grades K-9.*
 - *Kindergarten = \$52.50*
 - *Grades 1-6 = \$110.*
 - *Grade 7-9 = \$55.00*
 - *Option Courses will remain the same (E.g. Art 7, 8 & 9 will remain at \$14.00)*
 - *Increasing all our Activity fees (field trips) by 5%, as we are anticipating greater costs around transportation as well as admission rates. If we do not need to charge the full amount, we will not be doing so, just as we did this year.*
 - *Exception for outdoor education camping.*
- *Currently Outdoor Ed 7 is \$100, and would like to go to \$125*
- *Currently Outdoor Ed 8 and 9 are \$140 but would like to increase it to \$165. Again, if we do not need to charge this amount, we wouldn't.*
 - *Grade 7-9 = \$55.00*

Just a reminder that teachers select field trips that they feel will be beneficial for students and that are aligned with the Alberta curriculum. They work hard to ensure that we receive the best value for our dollar. All fees are "cost recovery", meaning that the school does not make money from supervision or field trip fees. Each year we build the timetable around staffing expertise and student interest.

Today's Update on School Fees:

- No changes to fees since last meeting (see document handed out).
- We are looking at offering Full Year Band 7, 8 and 9 and full year French 7, 8 and 9. The fee would stay the same for Band. There is no fee for French. If we do not have adequate numbers, we will not be able to offer certain options.

- Looking at changing Fashion 8 and 9 to Textiles 8 and 9.
- Principals are required to sign a declaration stating that schools discussed school fees. April will sign it today and I will submit it to our superintendent.
- I will be submitting our fees to Finance tomorrow. (Deadline is March 20)

12. Parent Appreciation Day – On the morning of Thursday, March 12 the Student Lighthouse Team will be thanking all our wonderful and supportive parents on behalf of Lakeland Ridge School’s staff and student body. To show our appreciation, we will be handing out cups of hot chocolate to parents as they drop their children off at school. All staff and Student Lighthouse Team members will be wearing bright yellow safety vests. Students will set up tables and will hand out hot chocolate from the sidewalks. Students will not be going out into traffic.

13. Students Safety / Parking Lot – School Messenger was sent out with this information yesterday.

NEW Parking Lot Safety and Traffic Control

Streets and parking lots in and around schools are extremely busy at the start and end of the school day. In an effort to increase safety for our students and everyone who is part of our school community, I have been working with EIPS Facilities and Central Office to add additional signage. I am pleased to announce that we will be adding additional signage in our parking lot. The work is expected to be completed over Spring Break, as long as the weather cooperates. We will be adding numerous signs which will include “*One Way*”, “*Stop*”, “*Do Not Enter*” as well as “*Pedestrian Crossing*” signs at each of our three crosswalks. Our hope is that this will assist drivers in understanding how to navigate through our parking lot and increase the overall safety for everyone. Furthermore, I have contacted the RCMP and have asked them to increase their presence at Lakeland Ridge School during busy times. Specifically, I have asked them to monitor illegal turns, people not stopping at stop signs and parking in the bus lanes.

As always, you can help by:

- remaining courteous and patient
- using designated crosswalks
- driving slowly and watching for students using crosswalks or crossing the road
- abiding all traffic signage and laws
- respecting school staff assisting with drop-off and pickup
- parking further away from the school and walking
- relieving traffic congestion by using transit or considering different modes of transportation to get to and from school

Please help keep our students safe by slowing down and following traffic safety laws.

c. Mental Health Capacity Building

- No representative available

d. COSC Report

- No COSC report to present

Old Business

a. School Fees

- See Principal’s Update Item #11

New Business

- a. Lakeland Ridge Basketball Tournament was cancelled back during bad streak of weather; Jeff Huculak confirming that LLR students were reimbursed.
- b. Next school year new notification process for K-6: Letter will go home indicating school fees with specific field trips listed.

Next Meeting

- April 7 @ 7:30pm, Lakeland Ridge School Library. Childcare will be available.
- Motion to adjourn Parent Council meeting was made at 8:00 and was passed unanimously.

Contact Parent Council

Email: llrschoolcouncil@gmail.com

Website: <http://lakelandridge.ca/parent-info/school-council>